

Borough of Northumberland
175 Orange Street, Northumberland, PA 17857
Northumberland Borough Council Meeting
October 20, 2015

President James Troup called the meeting to order. The Pledge of Allegiance was recited and Mayor Len Zboray offered an Invocation.

Roll Call

Council members present were Paul Boyer, Ellie Rees, Paul Ruane, Ty Sees, and James Troup. Others present were Mayor Zboray; C.L. Kriner, Police Chief; Jeremy Deitrick, Sewer Department Superintendent; Ted McCollum, Street Supervisor; and Janice Bowman, Borough Secretary. Council member Harry Wynn was absent.

Public Comment

No public was offered.

Borough Council Appointment

Barbara Kistner submitted the lone application for the vacant council seat. Mr. Troup read from her application. She wants to become a member of the borough council to make things happen. She is interested in serving on the Community Development Committee. Ms. Kistner has been active as a volunteer for the Girl Scout House, the Sunbury Textile Home, and the History Museum. Mrs. Rees moved to appoint Barbara Kistner to the borough council. The term ends December 31, 2015. Mr. Ruane seconded the motion. Council approved unanimously. Ms. Kistner was unable to be here tonight. Mayor Zboray will swear her in at a later date.

Council Meeting Minutes

Upon motion by Mr. Sees, seconded by Mr. Troup, council unanimously approved the council meeting minutes of August 18, 2015.

Upon motion by Mrs. Rees, seconded by Mr. Ruane, council unanimously approved the council meeting minutes of September 1, 2015.

Upon motion by Mr. Boyer, seconded by Mrs. Rees, council voted unanimously to approve the council meeting minutes of September 22, 2015.

Liberty Hollow Culvert Replacement

Mr. Brian Book, Hazen and Sawyer, explained that because the bid came in over budget, they have looked at ways to bring the project in under budget. He noted that PEMA will fund only the items that were recommended by the study that had been conducted. Addition discussion is required with PEMA and DEP. The potential changes are to convert the anti-float collars to

GeoText wrapped stone at a savings of \$25,000; remove the paving at a savings of \$12,000; and remove the truck wash at a savings of \$4,000. Changes which require regulatory approve and a savings of \$30,000 would be a conversion of the headwall to a temporary rock structure. This changes the hydraulic capacity in the headwall from a 100 year flood to a 75 year flood. Mr. Book questioned whether to keep the contracts, and negotiate the change order prior to accepting the bid, or redesign and rebid the project. The Borough Secretary stated that when she spoke to the PEMA representative, he advised that the report to be submitted should be as of the end of September, before the bids were opened. He also explained that PEMA would not fund anything that had not been previously approved. He also said to determine the low bidder after all items are changed or deducted from the project. Mr. Book recommended that council wait to award the bid until the changes are made. The bids are valid for sixty days and may be extended if needed. The project deadline date is December 31st. No motion is required at this time. It was recommended that the changed items for the project be submitted to PEMA for funding approval. Mr. Book stated that he would do so.

Northumberland Sewer Department Report

Mr. Steve Siegfried requested that council approve a Work Change Directive for the electrical contract. This is Work Change Directive number 4 to address alternative conduit routing and combining of conduits at an estimated increase in contract price of \$11,000. Mr. Ruane so moved. Mr. Troup seconded the motion. Council approved unanimously.

Mr. Siegfried requested that council approve a final corrective change order in the amount of (\$1,738) to reconcile the final quantities for the I/I rehab project. This is less than the original amount. Mr. Ruane so moved. Mr. Sees seconded the motion. Council approved unanimously. Mr. Book explained that when the contract is a lump-sum contract the price is the contract price. When the contract is bid on unit prices, the last change order is the corrective change order as this I/I project.

Mr. Book asked for direction on the October 6 engineer's report regarding the contract extra for the waste water treatment plant project. The engineer's additional costs to date for the design services during construction are \$111,950 and the additional ongoing costs are \$8,220 per month. The resident project representation additional costs to date are \$64,900. Mr. Sees asked if these costs may be recouped by the Borough. He requested time to obtain a legal opinion, adding that he would be in favor of approving the payment but would like to consult with the solicitor. Mr. Book concurred.

Mr. Deitrick asked the Borough Council's permission to advertise the 1978 GMC truck and a 1994 F diesel dump truck on Municibid. Mr. Ruane moved to put the vehicles on Municibid. Mr. Sees seconded the motion. Council approved unanimously.

Mayor's Report

- Mayor Zboray thanked Louise Latsha and Ann August for starting the Pineknott News up again.
- The Halloween Parade is next Wednesday, October 28th.
- Veteran's Day will be observed November 11th at the Riverview Cemetery with the Post 44 Legion in charge.

- Mayor Zboray read a letter of resignation effective October 31, 2015 from Officer Samantha Ortona who has accepted a federal police officer position in Bremerton, Washington. Mr. Ruane moved to accept Officer Ortona's resignation. Mr. Boyer seconded the motion. Council approved unanimously.

Emergency Services Board - no report

Street Supervisor/ Code Enforcement Officer's Report

- Mr. Ted McCollum reported that the pool has been winterized. He reported that when the skimmers were removed, it was discovered that plugs were missing from three of them. He feels that this probably accounts for 95% of the water loss this summer.
- Mr. McCollum will attend the LTAP meeting on October 29th in State College dealing with street cuts and utilities.
- By the end of the month, the street sweeper will be winterized. Mr. Sees stated that he is concerned that the weather is cold now. Mr. Ruane asked if the sweeper will be kept inside at the sewer plant. He was told that it would be.
- Mr. McCollum requested council's approval to purchase a new truck, dump body, spreader, and mower. He said that the 2004 is twelve years old and he is concerned that if it breaks down, they would only have one truck to plow. Mr. Troup suggested taking the request to the street committee. Mr. Ruane replied that the committee has discussed it. Mr. McCollum explained the cost of the truck, dump body, spreader insert and ten-foot plow totals \$66,993. From the 2015 budget, there would be \$30,560.31. He is using funding from the capital purchases, vehicle fuel, and supplies. The cost of the dump body is \$11,810. The first of three loan payments would be payable this year at a cost of \$18,750.31. The total amount of the loan is \$55,000 at 2.25%. Mr. McCollum explained that the stainless steel dump body could be placed on a new truck in several years. The center spreader would have a forty-foot span so it would only require one pass on a road. Mr. McCollum noted that he chose a Dodge because the Ford prices were higher and once a plow is installed, the warranty is void. The Chevy is also priced higher and only has a one year warranty. The Dodge has a three year warranty. He requested permission to order the truck as soon as possible. Mr. Troup noted that the quote from Hostettler's said the stainless steel body is for a Chevy. Mr. McCollum replied that it was an error; the quote is for the Dodge.
- Mr. McCollum requested council's permission to put \$400 down on the mower from Bloom's Repair so they would hold it until 2016. The \$400 would come from the supplies line item in the budget. The price of the mower is \$4,799. Mr. Sees stated that he doesn't know about whether funds are available for the purchase of the truck since he is seeing this proposal for the first time. Mr. Ruane said that they could wait on the approval for the truck.

Mr. Ruane made a motion to put \$400 on the Husqvarna zero-turn lawn mower to hold the price of \$4,799. Mrs. Rees seconded the motion. Council approved unanimously.

Committee Reports

Community Development

- Mr. Boyer reported that Pastor Darren Hunt was present at the meeting to discuss a projector for the Savidge Room. Discussion ensued about who would pay for it. Mr. Troup stated that he would approve the installation of the projector if they are paying for it.
- Mr. Boyer reviewed plans for the gymnasium that were submitted by Troy Smith. Mr. Ruane stated that questions were discussed about the acoustics. The Borough Secretary spoke to an employee at Gelnett Sound Systems. Scott Gelnett will come to advise what would be required. Mayor Zboray noted that the new sound system that was installed at St. Monica's is excellent. Discussion ensued. No news has been received about the bequest from the Epler estate. A quote was received for the drywall installation.
- Cameras for the police vehicles were purchased with funds from the Savidge Trust.
- Barbara Kistner informed the committee about the progress of the renovations at the Girl Scout House.
- A Quonset hut needs to be put together for storage. It is at the recycling center.
- Bob Long has purchased Feasters' house and will donate the large rocks that are at the pond. Mr. Ruane requested that Ted go out tomorrow to see if they could be used to make a waterfall at the pond in Kind Street Park.

Finance

Mr. Sees stated that the committee would meet next Tuesday at 6:30 p.m.

Executive Session

Mr. Troup announced that the council would conduct an Executive Session to discuss personnel issues. The meeting was adjourned at 8:04 p.m. and reconvened at 8:25 p.m.

Committee Reports, continued.

Personnel

Mrs. Rees moved to hire Rachel Shear as a full-time police officer effective October 21, 2015. Mr. Boyer seconded the motion. Council approved unanimously.

Public Safety - no report

Rules - no report

Streets

Mr. Ruane reported that Sawmill Avenue and Park Avenue between Duke Street and NNB's driveway have been paved. Paving will continue tomorrow on King Street and Park Avenue. Mr. Ruane recommended that the paving bid be let out earlier next year in order to obtain lower prices. He said that there is a material that could be placed on top of the streets that don't require regular paving. Mr. Ruane stated that the gas company has created problems with the paving. It is difficult to reach anyone. He said that the company that was to do the cuts came in Monday when Meckley's was milling. Several cars were parked on the street because door hangers were put on the residences around the park, but the no parking signs were not put up. Mr. Ruane said that the owners lived in apartments downtown. Mr. Ruane

said that the committee plans to pave Orange Street between Sixth and Seventh Streets next year. The Liquid Fuels amount anticipated for next year is \$111,405.62.

Old Business - None offered.

New Business

1. Mr. Ruane made a motion to pay the bills. Mr. Boyer seconded the motion. Council approved unanimously. Bills to be paid from the General Fund total \$14,286.47; Donation Fund bills total \$113; Liberty Splashland bills total \$2,050.59; 2nd Street Community Center bills total \$7.76; Sewer Department bills total \$97,508.87; and the Sewer Department PennVest bills total \$769,360.90.

Mr. Ruane moved to adjourn. The meeting was adjourned at 8:36 p.m.

Respectfully submitted,

Janice R. Bowman
Borough Secretary