

**Borough of Northumberland**  
**175 Orange Street, Northumberland, PA 17857**  
**Northumberland Borough Council Meeting**  
**September 20, 2016**

President Paul Ruane called the meeting to order at 6:30 p.m. The Pledge of Allegiance was recited and Mayor Len Zboray offered an Invocation.

**Roll Call**

Council members present were James Troup, Paul Boyer, Ralph Cianflone, Ellie Rees, and Paul Ruane. Others present were Mayor Zboray and Janice Bowman, Borough Secretary. Council members Ty Sees and Harry Wynn were absent.

**Public Comment**

No public comment was offered.

**Northumberland Sewer Department**

Mr. Ruane noted that job conference number thirty-three was held today. The construction company is on track with what they had said they would do at the last job conference. The plant may be operational in a few weeks, but a bypass will be required since one part has not been received.

**Mayor's Report**

- Mayor Zboray thanked the American Legion Post 44 for presenting the 9-11 ceremony. He said that it was a very solemn service and well attended.
- The new police vehicle has arrived. The vehicle will be put in service once the decals, lights and other special equipment are installed. Mayor Zboray thanked the council for approving the purchase.
- The Dodge Durango has been listed on Municibid with the deadline set for October 4<sup>th</sup>.

**Bid Opening**

Mr. Ruane opened the bids for the Liberty Hollow Run Trail. They are:

|  |              |
|--|--------------|
| Wright's Excavating & Contracting, LLC | \$166,792.00 |
| Glen O. Hawbaker, Inc.                 | \$230,533.00 |
| Mid-State Paving, LLC                  | \$187,807.75 |
| Dave Gutelius Excavating, Inc.         | \$228,000.00 |

Mr. Ruane tabled the bids because they are higher than anticipated and higher than the amount received from the grant sources. The engineer will be contacted to learn if the scope of the work may be revised.

## **Committee Reports**

### Community Development

#### Gym Project

Dr. Cianflone stated that since the bids came in higher than the available funds, the committee discussed putting the electrical work out for bid and installing a ramp so the current restrooms may be used until addition funding is arranged to construct bathrooms. As more funding is secured, more renovations will be done.

Mrs. Rees moved to advertise the electrical work for the gymnasium. Mr. Boyer seconded the motion. Council approved unanimously.

#### Pool Pump

Prices were obtained from OPSCO Service Inc. for a new pump and repair to the current pool pump and motor. The company representative said that the rebuilt pump would have a ninety-day warranty which could begin next summer when the pool opens. He noted that the pump would have new bearings, seals, and new brass bonds on the end of the impeller.

Mr. Boyer moved to approve the contract with OPSCO Service Inc. at a cost of \$1,531 to rebuild the pump with the ninety-day warranty beginning next summer. Mrs. Rees seconded the motion. Council approved unanimously.

Mrs. Rees informed council that at the last meeting, the council had voted to purchase three extra tiles for the Overdrive equipment on the playground. She has since learned that the company will provide the three extra tiles at no charge.

### Finance

Budget meeting for 2017 is scheduled for next Tuesday at 6:30.

### Personnel

Mrs. Rees stated that she has personnel issues to discuss in the Executive Session.

### Public Safety – no report

### Rules – no report

### Streets

Mr. Boyer stated that the price quoted by C.H. Reed to repair the paint sprayer is \$987.99. He moved to approve the repairs. Mrs. Rees seconded the motion. Council approved unanimously.

Mr. Boyer has been monitoring the Dog Park. He said that it looks very nice and as long as it is kept clean, the Borough will keep it open.

The paving work should be completed by next Monday.

**Old Business**

1. Resolution C-2016, Police Retirement Contribution, was tabled.

**New Business**

1. Upon motion by Mr. Boyer, seconded by Dr. Cianflone, council voted unanimously to approve payment of the bills. Bills to be paid from the General Fund total \$16,210.59; Donation Account bills total \$50.00; Liberty Splashland bills total \$67.80; and Sewer Department bills total \$48,025.00.
2. Resolution H-2016  
Mr. Troup moved to approve Resolution H-2016. Dr. Cianflone seconded the motion. Council approved unanimously. The resolution is as follows:

***“Resolution H-2016***  
**CERTIFICATE OF CORPORATE RESOLUTION**  
**PENNSYLVANIA DEPARTMENT OF TRANSPORTATION, PARCEL NO. 10- S.R.147- SEC.110**

*It is hereby resolved that Northumberland Borough has authorized Paul Ruane, Northumberland Borough Council President to act on behalf of the Company in the matter of the Pennsylvania Department of Transportation acquisition of Temporary Construction Easement as well as Drainage Easement within Parcel No. 10, State Route 011 and Section 110 in Northumberland Borough, Northumberland, Pennsylvania.*

*Further Resolved that Paul Ruane, Northumberland Borough Council President is authorized and directed to do and perform any and all further acts or things to make, execute, acknowledge, and deliver all papers or documents necessary on behalf of the Company. He will carry out the intent of the foregoing resolution, including but not limited to; engaging professional services and arranging for the payment of same, and executing documents of conveyance and granting of rights relative to the aforesaid Parcel No. 10.*

***Adopted as a Resolution this 20<sup>th</sup> day of September, 2016.***

Attest: \_\_\_\_\_ By: \_\_\_\_\_  
*Janice R, Bowman, Borough Secretary (SEAL)* *Paul J. Ruane, Council President*

3. Resolution I-2016  
Mr. Boyer moved to approve Resolution I-2016. Dr. Cianflone seconded the motion. Council approved unanimously. The resolution is as follows:

***“Resolution No. I-2016***  
**BOROUGH OF NORTHUMBERLAND**  
**NORTHUMBERLAND COUNTY, PENNSYLVANIA**

*WHEREAS, the Borough Council (“Borough Council”) of the Borough of Northumberland (the “Borough”) has determined that it is necessary to replace a current police vehicle; and*

*WHEREAS, the Borough Council has approved the purchase of a new police vehicle through a state approved contract; and*

*WHEREAS, the Borough needs financing for the purchase of the new vehicle; and*

*WHEREAS, the Northumberland National Bank (the “Bank”) has offered to loan up to Twenty-nine thousand nine hundred ninety-seven dollars (\$29,997) at a fixed interest rate of 2.25% per annum over a three (3) year term with repayment due through annual principal and interest payments; and*

*Now Be it RESOLVED, Borough Council has approved the acceptance of the Bank’s offer for financing for the police vehicle; and*

Be it FURTHER RESOLVED, the Borough Council has authorized the President of Council and the Borough Secretary to execute any and all necessary documents to carry out the financing.

**ADOPTED as a resolution of the Council of the Borough of Northumberland, Northumberland County, Pennsylvania, this 20th day of September, 2016.**

ATTEST:  
By: \_\_\_\_\_  
Janice Bowman, Borough Secretary

[BOROUGH SEAL]

BOROUGH OF NORTHUMBERLAND  
By: \_\_\_\_\_  
Paul Ruane, Council President

APPROVED this 20th day of September, 2016.  
By: \_\_\_\_\_  
Len Zboray, Mayor"

4. Mayor Zboray stated that he has requested police presence at Borough Council meetings whenever possible.
5. The Borough Secretary noted that she has provided council with the Borough's Minimum Municipal Obligations (MMO) for 2017. This is a calculation of each municipal pension plan informing the council of the plan's expected financial obligation for the coming year. This memo, provided under the guidance of the Pennsylvania Municipal Retirement System, the plan's administrator, is intended to satisfy the legal requirements of Act 205. The actual cost to the Borough may be less if state aid is received in 2017.
6. Council discussed a proposal from PennDOT to accept the residual lot at the intersection of King and Water Streets after the house on the property is demolished. The topic was tabled.

### **Executive Session**

Mr. Ruane stated that the council would conduct an Executive Session to discuss personnel issues. The meeting may be reconvened. Council went into Executive Session at 7:15 p.m.

The council meeting was reconvened at 7:35 p.m.

- Dr. Cianflone made a motion to approve Officer Matthew Lauver's request to be permitted to transfer some of his accumulated sick time to a fellow officer, providing the Borough Solicitor determines that this may be done through the contract and Officer Lauver submits his intentions in writing. Mrs. Rees seconded the motion. Council approved unanimously.
- Mrs. Rees made a motion to advertise for a Concessions Manager for Liberty Splashland with a deadline for applications set at October 7, 2016. Mr. Boyer seconded the motion. Discussion ensued. Council approved by a 4-1 vote with Mr. Troup voting no.
- Mrs. Rees made a motion to raise Ann August's pay by \$1.04 per hour so it is the same rate as the Sewer Department clerk's, beginning tomorrow. Dr. Cianflone seconded the motion. Mr. Ruane stated that he has a question about the money. He noted that they ordered too much salt and that is over \$2,000 more.

Mrs. Rees said that she understands that council must work within the budget. Mr. Ruane questioned if the motion could be put off until after the finance meeting. He noted that the

Teamsters are requesting a 3% increase and the non-union employees would receive the same percentage. Dr. Cianflone stated that he didn't know that the non-uniform employees receive the same percentage as the union employees. Mrs. Rees asked the Borough Secretary if the non-union employees have always received the same percentage as the union employees. The response was that in the past the non-union employees have not always received the same as the union employees; that it depended upon the council. Mr. Ruane asked if the vote could be put off until the next council meeting. Mrs. Rees requested that her motion stand. Roll call vote was 3-2 with Mr. Ruane and Mr. Troup voting no. Motion carried.

The bid for the trail was discussed. It was suggested that the contractors be questioned about why the bids were as high as they were and if the scope could be changed to lower the bids. If changes are made in the scope, the project would have to be rebid. The deadline for the work to be completed per the grant is in 2017.

Mr. Ruane adjourned the meeting at 7:56 p.m.

Respectfully submitted,

Janice R. Bowman  
Borough Secretary